

- I. **Access to Buildings – the plan remains the same:** Beginning May 11, teachers will have access to their buildings based on a schedule that will limit how many staff members will be in buildings at one time. Elementary teachers will be provided with bags and labels to collect student belongings—these will then be assembled for curbside pickup beginning May 14 through May 20 (there will be a schedule for family pick-up by last name). Secondary students will be allowed in buildings, again scheduled by last name, to collect their belongings beginning May 21. Masks and gloves must be worn in the buildings, and teachers will be asked to assist on the days students will be given access to the buildings. The district will provide detailed information about this process for both staff and students, and individual schools will have additional info regarding building-specific procedures. This process required approval from the county health department. **Following are answers to common questions about this process:**

- 1) If I don't have any personal belongings to pick-up, nor any student items to pack, am I still expected to go in during the time designated on the schedule?

Answer: No, teachers in this situation would not need to go in during the designated time. Still, since this is also the time to tear down rooms as is normally done at the end of a school year, it may be a good idea to go in and verify that nothing has been overlooked.

- 2) What if I have health concerns that make going into the building inadvisable, but there are still items in my room to pick-up or pack?

Answer: Teachers should contact their principals to let them know that they are not able to come in as scheduled. Principals will then be able to arrange for student belongings to be packed by someone else, and also to make any other necessary arrangements for the teacher to pick up his/her personal items.

- 3) If I don't have childcare, may I bring my children with me when I come in to pack my room?

Answer: Generally, no—children are typically not allowed in the buildings. Talk to your principal if a lack of childcare will prevent you from accessing the building during your designated time so that alternate arrangements may be made as necessary. FWEA is investigating potential childcare options for members who cannot make other arrangements and need time to pack-up their classrooms.

- 4) My school has sent out sign-up sheets to help distribute student materials on family pick-up days—are all teachers required to take part in this process?

Answer: No, participation is voluntary. Principals will be scheduling teachers willing to assist (and, at the secondary level, many adults will be needed).

- II. **Learning Packet Distribution:** There was a slight delay in the first mailing, but packets were sent on Tuesday, May 5. Approximately 12,000 packets were mailed. If you are aware of a family that is not currently on the "packet list" but should be, let your principal know. Principals were given extra packets for this purpose.